



Online Learning Journey - Parents' Guide

Introduction

All children in Class R have a personal on-line Learning Journey which records photos, observations and comments, in line with the Early Years Foundation Stage, to build up a record of your child's experiences during their time with us.

We use Tapestry, a system, which is hosted on secure servers in the EU. You will have secure access (via email address and password) to your child's Learning Journey and, in addition to viewing our contributions, we encourage you to add to it by uploading photos and comments or commenting on observations made by us.

Where do I start?

We will set up an account for you. Once you have set yourself a password and PIN from the activation email, please go to <https://tapestryjournal.com> on your computer and log into your Tapestry account. You're also able to download the Tapestry App for your device: If you have an iPhone or iPad, visit the iTunes store and download the Tapestry app from the Education section (search for Tapestry) or if you have an android device, then you may download the android app from the Google Play Store.

Changing your settings

On the computer

At the top right of your screen you will see your name and selecting this will give you the option to 'Edit Preferences'. Choose this option and you will be presented with a screen giving you the option to change your email address and password.

You also have the option to receive an email whenever a new observation is added to your child's Learning Journey - just tick or untick the relevant box if you would like to change this setting.

On iphone/ipad

To change your settings on the iphone/ipad app, click the 'cog' button on the bottom right hand side of the application. This enables you to change password and/or email address.

Viewing my child's Learning Journey

Once logged in, you will see your child's observations on your home screen in a list - selecting any one of these will open up the observation for you to look at. You may add comments in the box at the bottom of the observation if you would like to - and we would love to receive such comments!

Permission

Please sign the form below and return to school.

Many thanks,
Mrs Farmer

Tapestry Permission Consent Form

Name of child _____

Name of parent _____

I consent to my child's learning to be recorded using Tapestry and that their personal details will be held .

I consent to my child's photo being uploaded to Tapestry. I understand that my child may be in a group photo and other parents may see the photo. My child will not be named in a photo that other parents will see.

I confirm that I will not attempt to download any photos.

I confirm that any comments I add to Tapestry will be positive.

Signed _____ Date